

Ms. Graham's American History Syllabus

Class Materials

- A pen or pencil.
- A red or green pen to be used for correcting assignments.
- A notebook or loose-leaf paper.
- A 1 ½ inch binder with tabs labeled as follows:
 - Daily Journals
 - Lecture Notes
 - Maps
 - Quizzes and Tests
 - Essays
- Your book.
- Your I.D.
- Your agenda.
- A POSITIVE ATTITUDE—There is enough negativity in the world already.

Grading

75 % - Assessments. Assessment grades are composed of tests, quizzes, projects, and essays. To be successful, students must prepare for tests and quizzes, as well as put forth the utmost effort when working on projects. I do not offer the ability to retake an assessment.

15% - Homework

10% - Participation. Participation is considered a type of observational assessment and includes completeness of class notes taken, daily journals, and in-class assignments. Participation grades will be frequent and demonstrate the extent to which students are properly involved in classroom learning experiences.

The final grade in the class will consist of two quarter grades, consisting of 40% each and a midterm/final grade of 20%.

Extra credit will be offered over the duration of the course, however, it will not be offered at the end of the semester to boost a grade. I strongly recommend taking advantage of extra credit when it is offered.

WCS Grading Scale

100-98% A+	97-93% A	92-90% A-
89-87% B+	86-83% B	82-80% B-
79-77% C+	76-73% C	72-70% C-
69-67% D+	66-63% D	62-60% D-
59-50% E		
49-0% F		

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Make-Up Assignments/Assessments & Late Assignments

Good attendance is critical to being successful in this class. There are many benefits to coming to class which include having the opportunity to ask questions, make corrections to work, interact within groups, etc. Moreover, many students find it difficult to make up work after an absence while simultaneously attempting to keep up with current assignments.

District policy allows you **ONE DAY PER ABSENT DAY** to make up assignments for full credit. For example, if you are absent on Monday and return to class on Tuesday, work is to be turned in on Wednesday; work turned in after Wednesday would be considered late. I do not accept late assignments.

In addition, assignments are due when I collect them. If I collect an assignment at the beginning of the hour, and a student turns it in 10 minutes later, it will be counted as late; this also applies to students who are late to class without a pass. Again, I do not accept late assignments.

Daily journals, class work, and homework is updated and posted daily on my website:
<http://grahamclassroom.weebly.com>. Extra copies of handouts are available in the classroom. It is the student's responsibility to seek out and retrieve missed work.

Tests, quizzes, and essays must be made on the Wednesday following the assessment date. For example, if an assessment is given on a Tuesday, you only have until the following day to make up the assessment. If a student is absent the day prior to a quiz or test, they are still expected to take the quiz or test on the same day as the rest of the class. Students who are absent on quiz or test days will automatically take an essay version of the quiz or test.

Additional Help

I am available after school for students that need any additional help. I can be contacted at 586-574-3250 extension 13102 or via email at kgraham@wcskids.net. Some emails are filtered by WCS and do not appear in my inbox; please call if you do not receive correspondence from me within two business days.

Remind 101

Students can receive real-time reminders via text message by signing up for my Remind 101 classes. Register by texting the codes below to phone number 81010.

1st hour American History: @798ae

Supply Wish List - Donations are Welcome and Appreciated!

Kleenex

Hand Sanitizer (unscented)

Scissors

Glue Sticks

Rulers

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Classroom Rules

1. **Be on time.** You will receive an unexcused tardy if you are not in your assigned seat as the late bell finishes ringing. Perschool policy, three unexcused tardies will result in a detention, five will result in a referral and conference with your assistance principal, and seven will result in a referral to your assistant principal for suspension or other disciplinary actions. Students who come to class late for any reason are expected to enter the classroom as discreetly as possible.
2. **Be prepared.** You are responsible for bringing your class materials daily. Students will receive an unexcused tardy if they must return to their locker.
3. **Be respectful.** Respect one another, others' belongings, and others' time. Is your behavior or attitude having a negative impact on other students' learning? If so, you need to re-evaluate your behavior and attitude.
4. **Room 102 is a red zone at all times unless I specifically state that you may use electronic devices.** Refusal to put away electronic devices will result in a referral to your assistant principal for disciplinary action.
5. **Your I.D. must be worn around your neck and visible at all times.** Students not wearing an I.D. will be sent to their house office to purchase a new I.D. and lanyard at the cost of \$8 and will result in an unexcuse d tardy.

Consequences for Classroom Rule Violations

Take personal responsibility for your conduct, actions, and your learning. Any violation of the classroom rules will result in a detention. Detentions are to be served on Wednesdays from 2:30-3:30 p.m. Any violations after the detention will result in a referral to your assistance principal for disciplinary action and a parent meeting.

Plagiarism and Cheating Policy

Honest behavior is an expectation for all students. The purpose of this policy is to maintain an academic atmosphere in line with our school's mission. We hope to encourage students to contribute positively to our learning community. Plagiarism and cheating demonstrate a lack of character that is inconsistent with the goals and values of Warren Mott High School.

What is Plagiarism?

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or online, to manuscripts, and to the work of other students. *Council of Writing Program Administrators* <http://www.wpacouncil.org>

ALL OF THE FOLLOWING ARE CONSIDERED PLAGIARISM:

- Turning in someone else's work as your own.
- Copying words or ideas from someone else without giving credit.
- Giving incorrect information about the source of a quotation.
- Changing words but copying the sentence structure of a source without giving credit.
- Copying so many words or ideas from a source that it makes up the majority of your work, whether you have given credit or not.
- Having a research paper contain more than 10% quoted material.

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What is Cheating?

Cheating is the act or an instance of fraudulently deceiving; the obtaining of property from another by an intentional active distortion of the truth; the practice of fraud or trickery; violating rules dishonestly. <http://www.merriam-webster.com>

ALL OF THE FOLLOWING ARE CONSIDERED CHEATING:

- Looking at, or allowing someone else to look at, your own paper or another's paper during an exam, test, or quiz.
- Using unauthorized "cheat" notes.
- Talking or communicating with another student during an exam, test, or quiz.
- Copying work assigned to be done independently, or allowing someone else to copy your own or another's work, including computer-generated information and programs.
- Submitting translations from Internet translation programs in a world language class.
- Giving or receiving test information to or from students in periods of the same teacher or same course.
- Fabricating or altering laboratory data.

Plagiarism and/or Cheating Consequences

First Offense

- Teacher reports the offense on a Referral form to be included in Student's Discipline Record
- Student will earn a ZERO for the work in question.
- A conference will be held with the counselor.
- The parents/guardians will be notified of the plagiarism.

Second Offense

- Teacher reports the offense on a Referral form to be included in Student's Discipline Record.
- Student will earn a ZERO for the work in question.
- An Assistant Principal will process student's suspension from school as warranted.
- The parents/guardians will be notified of the plagiarism and of the suspension.
- The parents/guardian will also be required to attend a conference with the Assistant Principal before student may return to school.
- Student becomes ineligible for membership in the National Honor Society for one year.

Third Offense

- Teacher reports the offense on a Referral form to be included in Student's Discipline Record.
- An Assistant Principal will process student's suspension from school as warranted.
- Student will receive a FAILING GRADE for the course for the semester.
- The parents/guardians will be notified of the plagiarism, of the suspension, and failing grade.
- The parents/guardian will also be required to attend a conference with the Assistant Principal before student may return to school.
- Student becomes ineligible for Harding-Hicks Scholarship.
- Student may become ineligible to participate in awards and ceremonies, including graduation.

Movies

During the course of the semester, I may show PG-13 or R rated movies that pertain to American History. If you **do not** wish for your student to view a PG-13 or R-rated movie, please circle "Y" on the following page next to "I would like my student to receive alternative work on days when a PG-13 or R-rated movie is shown in class."

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For your first quiz grade in my class, you are to have your parent/guardian read over Ms. Graham's American History Syllabus with you. You will then have that parent/guardian verify their understanding of the syllabus by signing this page. You will receive extra credit on this quiz for signing up for Remind 101.

Due Date: _____

Please print neatly.

Student Name: _____ Hour: _____

I, _____, have received and reviewed the classroom guidelines with my student.

Parent Signature _____ Date: _____

Best method to contact? email cell phone home phone work phone

Home Phone: _____

Work Phone: _____

Cell Phone: _____

E-mail: _____

Y N My student has access to the Internet at home.

Y N My student has access to a printer at home.

Y N I would like my student to receive alternative work on days when a PG-13 or R-rated movie is shown in class.